



Erith & District Swimming Club

Affiliated to: A.S.A. London Region, K.C.A.S.A., R.L.S.S.
Swim21 accredited

Club Secretary: Mrs. T. Hayes

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Website: www.edsc.org.uk

FILMING AND PHOTOGRAPHY POLICY

At EDSC we believe that the welfare of our swimmers is our primary concern. With this in mind, this document sets out the Clubs policy on photography and filming and includes the guidelines that ensure paid coaches, Club members, parents and volunteers fully understand the parameters that we have set.

PHOTOGRAPHY

Photography will not be allowed by anyone without the permission of the club or specifically the club Welfare Officer. That permission will only be granted to an official photographer who has been vetted by means of CRB check or Club official who likewise has had the necessary checks carried out. These photos will be appropriate and will be taken to promote and celebrate swimming only and will only be available through a properly secured means. Any photos on noticeboards will also be of an appropriate nature and will only have that swimmer's name attached.

FILMING

The ONLY filming that EDSC will sanction is the filming, by the coaches and teachers, in order to rectify a swimming stroke or to improve a start or turn. Any film taken will only be made available to the parents of the child concerned to view with the child. After filming and discussing with the child concerned the film will be destroyed although if the parent wishes to have a copy, this will be made available to them and only them.

MOBILE PHONES

Whilst we understand the need for children to have electronic devices, we would request that they do not use the camera/video to take photographs or videos whilst on poolside at competitions and training. All devices should be registered in compliance with ASA Rules.

POLICY REASONS

These guidelines are being set to protect our children as these images can be misused and our children can be put at risk if these common sense procedures are not observed. If you, as parents, wish to film your children at competitions for personal use, we have no objections but would remind you that you MUST sign the ASA Register on that day

and we would request you be vigilant as to the media you might use to show that piece of film as it may contain images of children other than yours.

Please fill in section below either giving or not giving your consent to the options given. If after two months we have not received the consent form back we will assume permission is granted.

NOTES

In all circumstances, the Club will seek to ensure that any published material by the Club is in full accordance with the above principles and ASA guidelines on Photography and Child Welfare.

The Club accepts no responsibility for the publishing of films or photography by members that feature children when they are not under the direct supervision of the Club. This includes publishing on social networking websites.

Whilst an unofficial Facebook group of the Club exists, admins of the group are expected to ensure that pictures posted by members of the group feature only members of the group or their children as the subject. The Club accepts no responsibility for any photography issues that arise in connection with social networking.

FILMING AND PHOTOGRAPHY PARENTAL/GUARDIAN CONSENT FORM

PARENTS/GUARDIANS OF ERITH AND DISTRICT SWIMMING CLUB MEMBERS UNDER 18 YEARS:
Please complete as appropriate, circling your preferred option from those available and ensure the slip is signed and dated and returned to the Club's **Chairman or Welfare Officer**:

I/we give my/our consent for any photographs to be taken and published by the Club on the Club's <u>secure</u> website , and publicly accessible press articles , the Club Noticeboard and the Club's Newsletter	YES	NO
I/we give my/our consent for any filming to be taken for training purposes	YES	NO

Name of child(ren): _____

Name of Parent/Guardian(s): _____

Signature of Parent/Guardian(s): _____

Date: _____

PLEASE ENSURE THIS FORM IS COMPLETED IN ITS ENTIRETY AND RETURNED TO THE CLUB'S CHAIRMAN OR WELFARE OFFICER.

You may resubmit this form at any time to update your preferences.